



Apply to Family Camp UltraCamp Instructions

1. Go to the Ultra Camp website by clicking [Ultra Camp](#). This is also accessible through our "Apply to Family Camp" page on the NSR website.

URL Code:

<https://www.ultracamp.com/clientlogin.aspx?idCamp=679&campCode=nsr>

2. If you have an account, sign in and skip to step 3. If you do not have an account, click **New Account** and complete the sign-up process. Use an email address that you check often, this email will be used as a main way of communication. Write down your login information for future access.

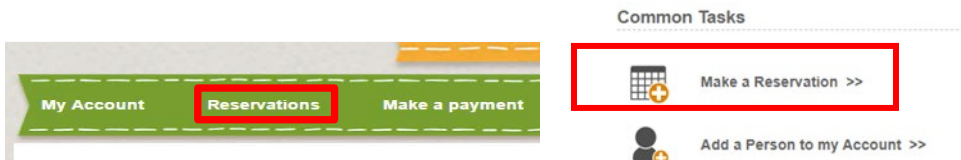
A screenshot of the NorthStarReach UltraCamp login page. The page features the NorthStarReach logo at the top center and a navigation bar with links for "My Account", "Reservations", "Contact Us", and "Additional Options". A circular logo with a moose head is on the right. The main content area is titled "Log In" and includes a yellow informational box stating that users must create an account to access registration and account management features. Below this, there are two columns: "I already have an account" with fields for "Username" and "Password" (both marked as required) and a "Log In" button; and "I DO NOT have an account" with a "New Account" button. A "Forgot your login information?" link is also present. At the bottom right, there are language selection options: English, Français, 한국어, and Español.

- If you are creating an account, make sure "Individual/Family" is selected as your Account Type
- Enter **YOUR** information for the Primary Contact. This is **NOT** your camper's information.
- Once you fill out all your information, please enter information for your **CAMPER (the child with the medical diagnosis)** Change "This person is:" to "A Child"
- Click Create account

- Add EACH family member that will attend Family Camp by clicking **Add a person to my account**. This is found on the right side of your screen.



3. Make sure all family members that will be attending Family Camp are listed under "Account Members". You will not be able to move forward without having them all listed.
4. Click **Reservations** on the left of the screen. OR Click **Make a Reservation** under Common Tasks on the left side of the screen.



5. On the right side of the screen you will see a list of your family members' names under "Individual Application". **Select your camper's name (the child with the medical diagnosis)**.
6. Start the application for your **CAMPER (the child with the medical diagnosis)** by checking the box next to the title "**Family Camp-CAMPER**" and clicking register. (Please note: After completing your camper application you must complete the family application for the remaining family members.)

YOU MUST SELECT THE CAMPER SPECIFIED FORM FOR YOUR CAMPER

| Session / Dates | Age / Grade | Cost |
|--|---------------|---|
| Family Camp- CAMPER 1/1/2020 - 10/31/2020 | Ages 0 - 17 | North Star Reach programs are always entirely free of charge to our campers and families. |
| Family Camp- FAMILY 1/1/2020 - 10/31/2020 | Ages 0 and up | North Star Reach programs are always entirely free of charge to our campers and families. |

7. This will bring you to the start of the **CAMPER** forms. Read carefully and fully complete these forms.
 - You will be asked to upload your camper's immunization records. Please read the instructions we have provided on how and where to upload the file.
8. You are now ready to register yourself and your other family members that will be joining us at Family Camp. (Family Camp-**FAMILY**)
 - Check the box next to the form that reads: **FAMILY CAMP- FAMILY** and click **Add Selected Session**.

| Select | Item |
|--------------------------|---|
| <input type="checkbox"/> | 2019 Family Camp FAMILY 1/1/2019 - 11/30/2019 |

9. You will choose **ALL** the family members that are applying to Family Camp (do **NOT** select your camper and remember to select yourself). Blank forms for EACH member will be generated.
 - There will be a name at the top of the instructions, fill the form out specifically for that name (this is not your camper's information).
 - We want to know information about each person coming to join us for Family Camp!
10. Complete the forms. All participants 18 and older must sign their own immunization and liability forms.
11. Once you reach the confirmation page with **Order Complete** you have finished the application.



REGISTRATION SUBMITTED!



After you reach the confirmation page, your application process is complete. North Star Reach will be notified of your application submission once ALL forms are complete. Your family cannot be considered for Family Camp until **ALL** forms are complete. Applications are reviewed in order of completion date: first completed, first reviewed. Once your forms are reviewed, you will be notified in an e-mail from North Star Reach.

Filling out these forms does not guarantee a spot for your family. Applications are reviewed by the North Star Reach Review Team.

If you have any questions please e-mail campers@northstarreach.org or call 734-680-8747.