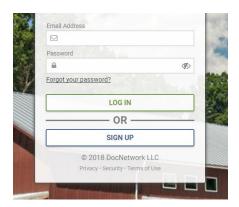


Apply to Summer Camp CampDoc Instructions

1. Go to the CampDoc website by clicking <u>here</u>. This is also accessible at the bottom of our "**Apply to Summer Camp**" page on the NSR website.

URL: app.campdoc.com/register/northstarreach

2. If you have an account, sign in and skip to step 3. If you do not have an account, click **SIGN UP** and complete the signup process. Use an email address that you check often, this email will be used as a main way of communication through the application process. Write down your login information for future access.



2a. If you are creating an account, enter YOUR information on the next page and click **UPDATE**. This is NOT your camper's information.



2b. After you create the account, next you will input your <u>camper's</u> information and click **CONTINUE**.



3. Click **Registration** under your camper's name on the left side of the screen.

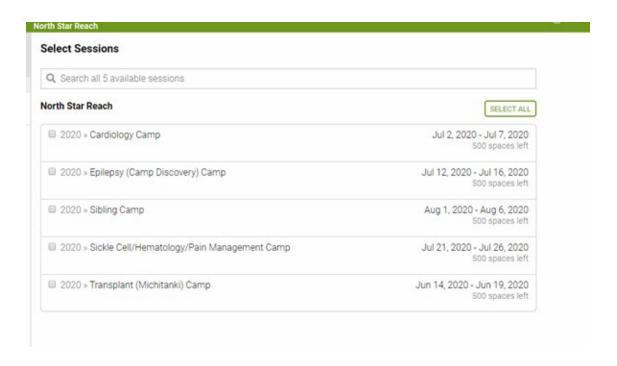


4. Click **REGISTER FOR A NEW SESSION** on the bottom right of the screen.



REGISTER FOR A NEW SESSION

5. Select which session your camper is applying to and click **CONTINUE** at the bottom right of the screen.



6. Click **REGISTER** on the bottom right of the page.

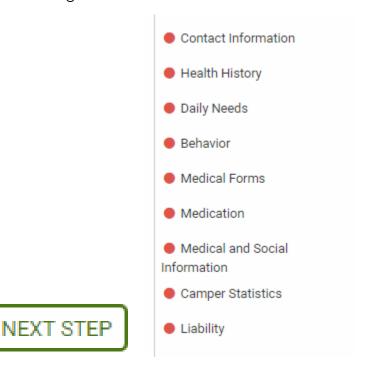


7. Click **CLOSE** to begin the application.

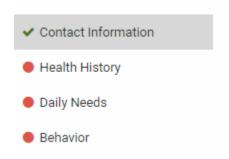


Successfully Registered Alyssa for North Star Reach Click below to tell your friends and followers.

- 8. This will bring you to our Health Profile instruction page. Please read this information before clicking **CONTINUE** at the bottom right of the screen.
- 9. On the right side of the screen, you will see the sections that need to be completed. Complete these sections by submitting accurate information. After completing each section, click **NEXT STEP** on the bottom right of the screen.



10. You will know if the section is 100% complete if you see a **GREEN CHECK** next to the section name. You will want to see all **GREEN CHECK** marks next to each section. If you see a **RED DOT** this means something is incomplete in that section.



11. If you would like to complete an application for another camper, please click **NEW PARTICIPANT** in the left section. Then complete the application following the same steps starting at 3.



North Star Reach will only be notified after you complete ALL sections on our application. Your camper cannot be considered for Summer Camp until ALL sections are complete.

Applications are reviewed in order of completion date: first completed, first reviewed. Once your camper's application is reviewed you will be notified in an e-mail from campers@northstarreach.org.

Please allow up to 4 weeks after your application completion date to hear from us. Filling out these forms does not guarantee a spot for your camper.



Thanks for applying!

If you have any questions please contact our office at campers@northstarreach.org or 734-680-8747!